

KERRVILLE PUBLIC UTILITY BOARD  
JOB OPENING

APPLICATIONS ARE NOW BEING ACCEPTED FOR THE FOLLOWING

POSITION:

**Lineman**

*Minimum qualifications:*

- Knowledge of methods, materials and equipment used in construction & maintenance of overhead and underground electric distribution lines.
- TX. Commercial Driver's License.
- Ability to climb poles and use aerial buckets in confined areas among energized overhead lines and equipment at a considerable distance above ground.

*Duty Summary:*

- Perform skilled work in the construction, maintenance and repair of distribution lines and equipment in de-energized and energized environments using rubber gloving techniques

Full job description and benefit summary can be viewed at  
[www.kpub.com](http://www.kpub.com)

**Accepting Applications until Wednesday September 20, 2017**

Applications available at [www.kpub.com](http://www.kpub.com) or Apply at:

Kerrville Public Utility Board

2250 Memorial Blvd.

Kerrville, TX 78028

830-258-1883 – Direct Fax for Human Resources

KPUB IS AN EQUAL OPPORTUNITY EMPLOYER

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**JOB DESCRIPTION**

**TITLE:** Lineman

**POSITION STATUS:**

**GRADE:** 21

Full Time     Part Time

**DEPARTMENT:** Operations

Exempt     Non Exempt

**REPORTS TO:** General Foreman

**JOB SUMMARY**

Perform skilled work in the construction, maintenance and repair of distribution lines (overhead and underground) and equipment in de-energized and energized environments using rubber-gloving techniques. Carrying out existing methods and procedures involving line construction, maintenance and repair activities; keeping routine records of work time and materials used. Direct subordinates in the completion of less complex routine duties.

**RESPONSIBILITIES**

- Constructs and maintains overhead and underground distribution system and substations; Installs and connects equipment on lines such as transformers, switches, cutouts, capacitors, reclosers, streetlights, and other equipment.
- Installs poles, anchors, cross arms, insulators and strings wire; installs vaults, conduits and pulls conductor.
- Phase circuits together.
- Runs new services from poles or service boxes to customer facilities; connects and disconnects services; troubleshoots and tests individual customer services; reconstructs existing overhead and underground distribution lines; performs testing, phasing and energization of new and reconstructed circuits.
- Install and disconnect meters.
- Diagnoses, locates and clears trouble on primary and secondary overhead and underground lines and street lighting systems.
- Performs many of the above functions on energized lines, utilizing appropriate hot line tools
- Trains and instructs Lineman Apprentices, Lineman Helpers and other crewmembers.
- Maintains tools, equipment, assigned vehicles in clean and workable condition, and assures that all tools from the tool room are returned after each use.

**Reviewed By/Title:** Tammye Riley, HR Manager

**Approved By/Title:** Larry Lee, General Foreman

**Last Revised Date:** August 29, 2017

**Date Issued:** June 1989



## JOB DESCRIPTION

*(Responsibilities, cont.)*

- Comply with all safety rules and operating practices and codes pertaining to all phases of line work
- Perform practical application of pole-top resuscitation and first aid methods.
- Be familiar with distribution construction specifications.
- Work with co-workers, supervisory personnel and the public.
- Climb poles and operates various electric utility vehicles and equipment.
- Attend various trainings throughout the year and ongoing trainings.
- Perform strenuous work under emergency conditions and in all weather conditions.
- All other assignments as directed by supervisor or General Manager/CEO.

### MINIMUM QUALIFICATIONS

- High School Diploma or equivalent.
- 4 years of progressive training/experience in line work or successful completion of a Lineman Apprenticeship Program
- Knowledge of methods, materials and equipment used in the construction and maintenance of overhead and underground electric distribution lines.
- Principles of electrical theory as applied to power systems; transformer connections for various applications.
- Ability to climb poles and use aerial buckets in confined areas among energized overhead lines and equipment at a considerable distance above ground.
- Ability to work proficiently with hot line tools, i.e. sticks under energized conditions on both 15-kv overhead and underground systems.
- Safely and effectively, operate digging equipment, line truck, aerial bucket truck and other related equipment.
- Able to respond to emergency situations in a timely manner.
- Strong communication skills both oral and written.
- Ability to read engineering drawings and specifications.

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**Reviewed By/Title:** Tammye Riley, HR Manager      **Approved By/Title:** Larry Lee, General Foreman

**Last Revised Date:** August 29, 2017      **Date Issued:** June 1989



**JOB DESCRIPTION**

*(Minimum qualifications, cont.)*

- Possession of a valid Driver’s License (Class A) issued from the State Of Texas DMV.
- Must be physically and mentally able to perform the essential functions of the job described with or without reasonable accommodation, including being able to lift up to 100 pounds of materials.
- Must be able to work flexible hours including some evenings, weekends and overtime along with the ability to respond to emergency callouts on a 24/7 basis
- Bondable.

**Employee Statement of Understanding:**

THIS JOB DESCRIPTION DOES NOT CONSTITUTE AN EMPLOYMENT AGREEMENT BETWEEN KERRVILLE PUBLIC UTILITY BOARD (KPUB) AND THE EMPLOYEE. Nothing in this position description restricts KPUB’s ability to assign, reassign or eliminate duties and responsibilities of the job at any time.

I HAVE READ AND RECEIVED A COPY OF THIS JOB DESCRIPTION.

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Employee’s Name (Please Print)

\_\_\_\_\_  
Current Job Title

*This signed job description will be placed in your personnel file.*

**Reviewed By/Title:** Tammye Riley, HR Manager

**Approved By/Title:** Larry Lee, General Foreman

**Last Revised Date:** August 29, 2017

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