

KERRVILLE PUBLIC UTILITY BOARD
JOB OPENING

APPLICATIONS ARE NOW BEING ACCEPTED FOR THE FOLLOWING
POSITION:

Lineman Helper

Minimum qualifications:

- High School Diploma or equivalent.
- TX. Commercial Driver's License or ability to obtain w/in 90 days of hire.
- Ability to lift up to 100 pounds of material.
- Must be able to successfully complete pre-employment drug screen and background check.

Duties:

- Furnish tools & equipment to employees working on overhead or underground lines.
- Assist in setting poles & down-guys.
- Full job description and benefit summary can be viewed at www.kpub.com

Accepting Applications until Wednesday September 20, 2017

Applications available at www.kpub.com or Apply at:
Kerrville Public Utility Board
2250 Memorial Blvd.
Kerrville, TX 78028
830-258-1883 – Direct Fax for Human Resources

KPUB IS AN EQUAL OPPORTUNITY EMPLOYER



JOB DESCRIPTION

TITLE: Lineman Helper

POSITION STATUS:

GRADE: 13

Full Time Part Time

DEPARTMENT: Operations

Exempt Non Exempt

REPORTS TO: General Foreman

JOB SUMMARY

Work under immediate supervisor to perform various routine tasks on the ground to aid linemen in the construction, maintenance and repair of distribution lines in de-energized and energized environments.

RESPONSIBILITIES

- Furnish tools and equipment to employees working on overhead or underground lines.
- Assist in building and maintaining electrical lines and equipment.
- Assist in setting poles, assembling cross arms and down-guys. Prepare material.
- Learn material and hardware used for electrical distribution work.
- Work cooperatively with co-workers, supervisory personnel, and the public.
- Carry out verbal and written instructions.
- Perform general housekeeping in crew yard, line trucks, and job sites.
- Transport material, equipment, and crew to job sites in commercial vehicles.
- Must be able (or able to learn) to climb into and out of bucket trucks and to climb poles with proper fall restraints.
- Perform strenuous work in all weather conditions.
- Become familiar with and follow all safety rules.
- All other assignments as directed by supervisor or General Manager/CEO.

MINIMUM QUALIFICATIONS

- Education and training to perform the tasks of the job.
- Must possess or acquire tools of good to superior quality required for this job. The tools required are found on the basic tool list supplied to this employee upon employment or transfer to this job.
- Knowledge of tools and materials related to the job.

Reviewed By/Title: Tammye Riley, HR Manager

Approved By/Title: Mike Wittler

Last Revised Date: August 29, 2017

Date Issued: June 1989



JOB DESCRIPTION

(Minimum qualifications, cont.)

- Ability to effectively interact with co-workers, supervisors and the public.
- Good communications skills.
- Texas Commercial Driver’s License preferred or the ability to obtain one within 90 days of employment.
- High school diploma or equivalent.
- Must be physically and mentally able to perform the essential functions of the job described with or without reasonable accommodation, including being able to lift up to 100 pounds of materials.
- Must be able to work irregular hours including overtime, weekends, nights and “on-call” and “after hour” duty assignments when scheduled or as required.
- Bondable.

Employee Statement of Understanding:

THIS JOB DESCRIPTION DOES NOT CONSTITUTE AN EMPLOYMENT AGREEMENT BETWEEN KERRVILLE PUBLIC UTILITY BOARD (KPUB) AND THE EMPLOYEE. Nothing in this position description restricts KPUB’s ability to assign, reassign or eliminate duties and responsibilities of the job at any time.

I HAVE READ AND RECEIVED A COPY OF THIS JOB DESCRIPTION.

Employee’s Signature

Date:

Employee’s Name (Please Print)

Current Job Title

This signed job description will be placed in your personnel file.

Reviewed By/Title: Tammye Riley, HR Manager

Approved By/Title: Mike Wittler

Last Revised Date: August 29, 2017

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