

KERRVILLE PUBLIC UTILITY BOARD

JOB OPENING

APPLICATIONS ARE NOW BEING ACCEPTED FOR THE FOLLOWING POSITION:

Senior IT Technician

Minimum qualifications:

- Bachelor's Degree in IT related field or 4 years of relevant experience in network and system operations preferred.
- Excellent verbal and written communication skills.
- Thorough knowledge and experience with VMware vSphere and AirWatch, SAN technology, Windows/Linux server environment, networking (Cisco preferred), Microsoft SQL Server.
- Preferred experience with electric utility information systems, such as OMS, IVR, GIS, and AMI.
- Effective interpersonal skills.
- Valid Texas Driver's License

Duties:

- Network administration: assists with planning, implementing, maintaining and monitoring the network infrastructure, including hardware and software problems pertaining to LAN/WAN/Wireless. Includes vSphere and SAN administration. Also includes administration of telephony systems and second level support.
- Security Administration: assists with planning, implementing and maintaining security systems, including network security, SIEM administration, security camera system, access system, etc.
- Provide support of server patch management and second level support for endpoint patch management.
- ***Full job description and benefit summary can be viewed at www.kpub.com***

ACCEPTING APPLICATIONS UNTIL FRIDAY SEPTEMBER 15, 2017

Applications available at www.kpub.com or apply at:

Kerrville Public Utility Board
2250 Memorial Blvd.
Kerrville, TX 78028
830-258-1883 – Direct Fax for Human Resources

KERRVILLE PUBLIC UTILITY BOARD IS AN EQUAL OPPORTUNITY EMPLOYER



JOB DESCRIPTION

TITLE: Senior IT Technician

POSITION STATUS:

GRADE: 19

Full Time Part Time

DEPARTMENT: Information Technology

Exempt Non Exempt

REPORTS TO: Manager of IT

JOB SUMMARY

Under general direction, provides a full range of technical support, system and network administration responsibilities, security administration, and database administration. This position requires a broad understanding of information technologies and infrastructure, hardware and software systems, and cloud based services.

RESPONSIBILITIES

- Network administration: assists with planning, implementing, maintaining and monitoring the network infrastructure, including hardware and software problems pertaining to LAN/WAN/Wireless. Includes vSphere and SAN administration. Also includes administration of telephony systems and second level support.
- Security Administration: assists with planning, implementing and maintaining security systems, including network security, SIEM administration, security camera system, access system, etc.
- Provide support of server patch management and second level support for endpoint patch management.
- Work with KPUB Management, and other departments to provide technical support and assistance to users, according to their need.
- All other assignments as directed by supervisor or General Manager/CFO.

MINIMUM QUALIFICATIONS

- Bachelor’s degree from a four-year college or university in Information Technology, Computer Science, Computer Engineering or related field preferred, or At least four years’ experience in network and systems operation and support, database administration, and PC hardware and software support.
- Thorough knowledge and experience with VMware vSphere and AirWatch, SAN technology, Windows/Linux server environment, networking (preferably Cisco), Microsoft SQL Server. Prefer experience with electric utility information systems, such as OMS, IVR, GIS, and AMI.

Reviewed By/Title: Tammye Riley, HR Manager

Approved By/Title: Mike Wittler/CEO & General Manager

Last Revised Date: N/A

Date Issued: August 16, 2017



JOB DESCRIPTION

(Minimum qualifications cont.)

- Ability to work effectively as a member of a team and establish and maintain effective working relationships.
- Ability to prioritize competing requests for service.
- Communicate effectively orally and written.
- Possess valid Texas Driver's license and have a good driving record.
- Must be physically and mentally able to perform the essential functions of the job described with or without reasonable accommodation, including being able to lift up to 50 pounds of materials.
- Bondable.

Employee Statement of Understanding:

THIS JOB DESCRIPTION DOES NOT CONSTITUTE AN EMPLOYMENT AGREEMENT BETWEEN KERRVILLE PUBLIC UTILITY BOARD (KPUB) AND THE EMPLOYEE. Nothing in this position description restricts KPUB's ability to assign, reassign or eliminate duties and responsibilities of the job at any time.

I HAVE READ AND RECEIVED A COPY OF THIS JOB DESCRIPTION.

Employee's Signature

Date:

Employee's Name (Please Print)

Current Job Title

This signed job description will be placed in your personnel file.

Reviewed By/Title: Tammye Riley, HR Manager

Approved By/Title: Mike Wittler/CEO & General Manager

Last Revised Date: N/A

Date Issued: August 16, 2017